



Call for Proposals – IEEE WIFS 2012

The Technical Committee on Information Forensics and Security (IFS-TC) of the IEEE Signal Processing Society (SPS) is inviting proposals for the fourth offering of its flagship workshop (WIFS 2012), to be held in Fall 2012. The proposal should target a minimum audience of 130-160 attendees.

Interested groups and individuals are strongly encouraged to approach the members of the IEEE IFS-TC WIFS subcommittee to openly discuss and improve their proposals¹. The IFS-TC will select the winning proposal by secret ballot. IFS-TC members involved in proposals are ineligible to vote for a proposal. The proposals should be complete and detailed. A complete proposal will note the date and location of the meeting, a tentative venue, an organizing committee, a promotion plan (which may include plans for co-sponsorships by other IEEE Societies and Councils, or other professional organizations), a strategy for reviewing of submissions including key dates, a publication plan (which must include adoption of the proceedings in IEEE Xplore), a plan for accommodations at one or more hotels, and a provisional budget. The IEEE IFS-TC controls the technical content of the workshop and will require adherence to TC requirements with respect to technical content and the review process.

There is currently no rotation policy being strictly enforced. This being said, the IFS-TC will work to provide diversity in location (at least the continent) and organizing committee (at least the main chairs) while maintaining the high quality of the workshop.

Submitted proposals will be evaluated with respect to the following criteria:

1. **Date.** The proposal should demonstrate that competing workshops and conferences have been taken into account, and that the date has been chosen so as to minimize potential conflicts. In particular, the IEEE WIFS should be at least 4 months away from IEEE ICASSP.
2. **Location.** The proposed location should be convenient to reach and propose modern conference facilities and amenities. Wireless Internet service must be available at the conference venue at no or minimal additional cost to participants. Similarly, availability of power sockets for laptops is highly desirable. Proposals will also need to detail the availability of hotels for all budgets by providing specific references. A lead hotel must be identified to facilitate interactions between participants. A pro forma quote from that hotel for room rates based on a 60 room block reservation must be part of the proposal.
3. **Quality and track record of the General (co-)Chairs and Technical Program (co-)Chairs.** The proposal should include a brief biography of the main organizers to establish their ability to successfully run IEEE WIFS 2012.
4. **Quality of the technical program.** Proposals must align the planned technical content with the technical scope of the IFS-TC. The TC welcomes proposals that include plans to address emerging trends or related communities that are likely to generate special enthusiasm. Proposals will have to motivate such additions to the scope of the workshop by elaborating on the relevance of such topics, and by discussing their potential to attract new attendees. Proposals that supplement traditional paper sessions through panel sessions, plenary presentations, Ph.D. student focused sessions, contests, and other creative program options are welcome.
5. **IFS-TC representation.** Past and current IFS-TC members may be included in the organizing committee of WIFS. Note that, in this case, current IFS-TC members will be automatically revoked from the voting process. On the other hand, the Program Committee (PC) of WIFS must include all the members of the IFS-TC. It is recognized that relevant researchers, who are internationally renowned in their scientific community, may be recruited to be part of the PC of WIFS as a means to further raise the profile of excellence of the workshop and to attract additional submissions.
6. **Participation and prospect.** Proposals will need to explain the organizers' strategy to generate enthusiasm for the workshop and thus attract attendees beyond those presenting a scientific contribution. Strategies that (i) facilitate the involvement of students and/or (ii) foster links with industry are of strong interest to the IFS-TC. Initiatives that increase the prominence and reputation of IEEE WIFS as a key event for the IFS research community will also be viewed positively.
7. **Quality of the workshop logistics.** Proposals should demonstrate the ability of the organizers to run the workshop, including the workshop portal (website, registration), the submission and review management and the financial management. It is expected that some of the organizers will have prior experience organizing meetings sponsored by IEEE and thus are familiar with the relevant IEEE policies and procedures.
8. **Provisional budget.** Proposals must include a provisional budget with a mandatory 20% profit (per IEEE policy). Particular attention will be given to innovative revenue streams (such as industrial sponsorships) which could be exploited to maintain reasonable registration costs and/or to fund invited speakers, best paper awards, travel scholarships, or other benefits.

Full proposals must be sent by email no later than Monday, May 30th 2011 to the Chair of the IEEE IFS-TC WIFS sub-committee. The selected proposal will be announced in November 2011 during the social event of IEEE WIFS 2011 in Foz do Iguaçu, Brazil. Call for papers will be distributed during the event and the workshop website should be up and running at the time.

The IEEE IFS-TC WIFS sub-committee

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¹ Resources for IEEE SPS event organizers: <http://www.signalprocessingsociety.org/conferences/conference-resources>