

IEEE International Conference on Image Processing (ICIP)

Proposal Guidelines

ICIP is the premier international forum for the technological advances and research results in the fields of theoretical, experimental, and applied image and video processing. The series is sponsored by the IEEE Signal Processing Society and has been held annually since 1994. Research frontiers in fields ranging from traditional image processing applications to evolving multimedia and video technologies are regularly advanced by results first reported in ICIP technical sessions. Topics include, but are not limited to:

- Image/video coding and transmission
- Image/video processing
- Image formation
- Image scanning, display, and printing
- Image/video storage, retrieval, and authentication
- Applications

Procedure

1. Send of notice of intent to bid to the Vice President – Conferences and the Manager, Conference Services. Include in the notice your contact information and the proposed dates and location.
2. The Signal Processing Society Conference Services staff will issue the proposal submission forms upon receipt of the letter of intent.
3. The forms must be completed and the proposal submitted to the Conference Services staff at least one month prior to the IVMSPP Technical Committee meeting held at ICASSP. See below for more information on the Proposal Timeline.
4. The receipt of the proposal may prompt an invitation to present from the Chair of IVMSPP to the Committee.
5. The IVMSPP Technical Committee, if it so chooses, will endorse the proposal and forward it to the Conference Board.
6. The Vice President – Conferences may issue an invitation to present to the Conference Board.
7. The Conference Board, if it so chooses, will endorse the proposal and forward it to the Board of Governors for final approval.

Proposal Guidelines

Proposal Contents

Create a proposal that includes the following:

- Organizing Committee members
- First and Second Option Dates (Dates shall not conflict with major religious or local government holidays.)
- Location City
- Venue Hotels and Convention Center Floor Plans and Capacity Charts
- Local Chapter Involvement
- Cultural Attractions and Tours
- Proposed Budget
- Travel Information (e.g. airports, weather conditions, visa requirements)

Considerations

- ICIP does not return to a site before ten years has passed.
- ICIP is held in the months of September and October.
- ICIP is traditionally held Sunday through Wednesday starting with a day and of tutorials followed by three days of conference.
- ICIP has a registration of approximately 1200 delegates.
- ICIP hosts Society administrative meetings such as the Board of Governors, Publications Board, Conference board, Editorial Boards, and Technical Committee meetings. (See Administrative Meetings guideline for more information.)

Basic Meeting Space Needs

Break Outs 6 to 8 rooms, 700 – 2000 ft² /65 – 185 m²
Exhibits 20000 ft² /1900 m²
Meetings 5 to 6 rooms, 700 – 2000 ft² /65 – 185 m²
Office 6000 ft² /560 m²
Plenary Session . 21000 ft² /1950 m²
Poster Sessions . 20000 ft² /1900 m²
Registration 6000 ft² /560 m²

Basic Lodging Guest Room Block

Room	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Total
Run of House	0	80	200	300	450	450	300	50	1830
Suites	0	0	10	10	10	10	10	0	50
Staff	10	10	10	10	10	10	10	10	80
Total	10	90	220	320	470	470	320	60	1960

Proposal Guidelines

ICIP Locations

2017	Open	2009	Cairo, Egypt	2001	Thessaloniki, Greece
2016	Phoenix, AZ USA	2008	San Diego, CA USA	2000	Vancouver, BC Canada
2015	Quebec, QB Canada	2007	San Antonio, TX USA	1999	Kobe, Japan
2014	Paris, France	2006	Atlanta, GA USA	1998	Chicago, IL USA
2013	Melbourne, Australia	2005	Genoa, Italy	1997	Santa Barbara, CA
2012	Orlando, FL USA	2004	Singapore	1996	Lausanne, Switzerland
2011	Brussels, Belgium	2003	Barcelona, Spain	1995	Crystal City, TX USA
2010	Hong Kong	2002	Rochester, NY USA	1994	Austin, TX USA

Proposal Timeline

1. Call for Proposals
 - a. Issued by Society immediately after each ICIP.
2. Proposals Due
 - a. Three months plus five years prior to ICASSP to the next ICIP meeting. (e.g. ICIP 2017 proposals are due one month prior to ICASSP 2012)
3. Presentation to IVMSP Technical Committee
 - a. Presentation at ICASSP five years prior to the year of interest. (e.g. ICIP 2017 proposal will be presented at ICASSP 2012)
 - b. The presentation is typically 10 minutes followed by 10 minutes of questions.
4. Presentation to Conference Board
 - a. Presentation at ICIP five years prior to the year of interest. (e.g. ICIP 2017 proposal will be presented at ICIP 2012)
 - b. The presentation is typically 10 minutes followed by 5 -10 minutes of questions.
5. Site Inspection
 - a. A member of SPS Conference Services will travel to the proposed location at least three months after the ICIP where the presentation will be made. Please see the Site Inspection Guidelines for more information.
 - b. If a member of SPS Conference Services has been to the proposed location within the past five years, this step may be skipped.
6. Board of Governors
 - a. The Board of Governors will consider the proposal that has been endorsed by the Conference Board at its next meeting. Typically the Board meets at ICASSP in the spring.
7. A notice is sent to the General Chairs of the proposing teams when the Board of Governors has made the final decision. It may be as long as one year from the date the letter of intent is received until a final decision can be announced.

The Conference Board may deviate from this timeline when it deems appropriate.

Contact Information:

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