

IEEE SIGNAL PROCESSING SOCIETY

TECHNICAL CO-SPONSORSHIP APPLICATION PROCESS

Thank you for your interest in becoming an IEEE Signal Processing Society Technical Co-Sponsored Event. We look forward to working with you in this effort.

TECHNICAL CO-SPONSORSHIP (TCS) IS DESCRIBED AS:

1. IEEE Signal Processing Society has no financial involvement in the Event.
2. Conference Proceedings may be available via IEEE Xplore® should this application be approved and the criteria described in the Memorandum of Understanding (MOU) be met including timely and properly formatted submission.
3. At least three representatives of the appropriate IEEE Signal Processing Society Technical Committee(s) assume an active role in the development of the technical program and have significant responsibility for the overall quality of that program.

BENEFITS OF IEEE SIGNAL PROCESSING SOCIETY TECHNICAL CO-SPONSORSHIP

1. The IEEE Signal Processing Society assists with the publicity and encourages its members to attend the Event.
2. The Event may use the IEEE and SPS logos on publications, websites, etc., as defined in the IEEE and SPS policy. These logos must be placed so that they are clearly identified as "Technical Co-Sponsors".
3. The IEEE SPS Technical Committee member participation in organizing the event.

CRITERIA FOR IEEE SPS TECHNICAL CO-SPONSORSHIP APPROVAL OF AN EVENT

1. A for-profit entity cannot obtain or provide Technical Co-Sponsorship because the IEEE is a non-profit organization that is subject to USA tax and postal regulations.
2. A for-profit entity cannot provide Financial Sponsorship because the IEEE is a non-profit organization that is subject to USA tax and postal regulations.
3. For-profits may, however, contribute personnel, materials, or funds to an Event and may also participate in the management of the Event. In return, a for-profit may be identified as Patrons, or Supporters, or Contributors, or Friends in Event publications and other literature, and they may be publicly identified, named, and thanked for their involvement. For-profits may also arrange exhibit space and institutional advertising. For-profits cannot be identified as Sponsors or Co-Sponsors in print or publicly because of the special "ownership" meaning of the words to IEEE.
4. The Event must be relevant to IEEE Signal Processing Society (SPS) Members and help achieve strategic goals of the Society.
5. The Event must have the endorsement of at least one SPS Technical Committee (TC). The endorsement helps to ensure that the technical program falls within the committee's scope, that there is sufficient quality, an independent peer review process for paper selection, and that at least three members of the SPS TC will be active members of the Event's technical program committee. SPS's Technical Committee Chairs may be found at the following link: <http://www.signalprocessingsociety.org/technical-committees/list/>. It is recommended that the Event contact the appropriate TC(s) prior to submitting this application.
6. The Event complements other SPS Events and is not in competition with them.
7. The Event should not have time conflicts with other SPS conferences nor with topically relevant non-SPS conferences.
8. This application for sponsorship must be received at least **six (6) months before the Event** and at least **three (3) months before the paper submission deadline** to provide ample time for the Call for Papers to be publicized if sponsorship is granted.
9. The Event must be willing and able to publish proceedings in IEEE Xplore® if SPS chooses to purchase the proceedings.
10. Any non-IEEE organization or event applying for technical co-sponsorship will be charged an administrative fee of US \$500.

11. A returning Event must show past compliance with IEEE's and SPS's terms and follow-up criteria as agree to in the Memorandum of Understanding.
12. Events associated with IEEE-SPS in any way including but not limited to Technical Co-sponsorship must conform to the IEEE Non-Discrimination Policy. IEEE is committed to the principle that all persons shall have equal access to programs, facilities, services, and employment without regard to personal characteristics not related to ability, performance, or qualifications as determined by IEEE policy and/or applicable laws. IEEE prohibits discrimination, harassment or bullying against any person because of age, ancestry, color disability or handicap, national origin, race, religion, gender, sexual or affectional orientation, gender identity, appearance, matriculation, political affiliation, marital status, veteran status or any other characteristic protected by law.

To gain access to the online Technical Co-Sponsorship Application contact:

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