

Conference Proposal Prescreening Form

Instructions

Please provide an answer to each question in the form. The information provided will be used by the Conference Board Executive Subcommittee to shortlist proposing teams.

If you have any questions about completing the form, please contact sps-conf-proposals@ieee.org.

Note completing and submitting this form and submitting a full proposal creates no obligation whatsoever on the part of the IEEE Signal Processing Society. All proposals submitted to the IEEE Signal Processing Society Board shall become the property of the IEEE. We are also free to accept or reject, in whole or in part, any and all bids in the exercise of our sole judgment and discretion.

By submitting a proposal to the IEEE Signal Processing Society Conference Board, the bidder is making a firm commitment to the IEEE to perform the duties as prescribed upon acceptance and approval of the proposal.

Any and all costs or expenses incurred in the preparation of its proposal shall be borne by the bidder.

Conference Proposal Submission Form

Contact Information

First/Given Name:	
Last/Family Name:	
Organization Name:	
E-mail Address:	
Postal Address:	
City:	
State/Province:	
Country:	
Zip/Postal Code:	
Telephone:	

Proposal Information:

Conference Series:	ICASSP, ICIP, ETC.		
Proposed Dates:	a.	to	
	b.	to	
	c.	to	

Proposed dates cannot conflict with major religious holidays or other important local dates that could affect the attendance and/or services.

Proposed Venue:	
City:	
State/Province:	
Country:	
Zip/Postal Code:	
Local Chapter Involvement:	

Organizing Committee

Committee Position	Full Name	Affiliation/Organization	IEEE Member #

Include the entire list of Organizing Committee members.

IEEE Signal Processing Society

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Hotel Information

Name of Host Hotel	
Hotel Room Rate (approx)	
Hotels in the surrounding area and room rate	

Technical Program

Estimated Number of Paper Submissions	
Estimated Number of Paper Acceptance	
Acceptance Rate	
Click here for historical data on acceptance rates	
Number of Plenary Speakers	
Tutorials	
Show and Tell Demo:	
Comments:	

Financial Figures

Currency Registration will be collected in			
Number of Papers a Full registration covers:			
Total Expected Revenue			
Total Expected Expense			
Registration Fees	Advance		At-Conf
Non-Memnber			
IEEE Member			
SPS Member			
Student Non- Member			
IEEE Student Member			
SPS Student Member			
Life Member			